



Frequently Asked Questions

1. When does the Small Grant Fund open?

The Small Grant Fund opens on 1st September 2018 – 30th September 2018

2. What happens if I am late submitting an application?

Unfortunately all applications must be received by midnight on the 30th September 2018. Applications received after this date/time will NOT be accepted.

3. Am I eligible to apply for a Small Grant?

The full eligibility criteria, is detailed on the website. Please click on the link below:

<http://www.jackpetcheyfoundation.org.uk/small-grantshow-to-apply>

4. What is my Leader Award Winner reference no?

This will be the reference number detailed on the Grant Offer Letter sent to the scheme Coordinator. If you need any further assistance please contact the Jack Petchey Foundation.

5. How much can I apply for with the Small Grant Fund?

You can apply for a grant of up to £750 (although the overall project must not exceed £5000). If your project is less than £750, you can apply for the full amount of your project.

6. My project costs less than £750, so can I add additional items to make up the £750 that is available?

We want to fund as many applications as possible, therefore we are **UNLIKELY** to fund items that appear to be additional or do not relate to the project.

7. My project comes to more than £5000, can I still apply?

Unfortunately we can only fund projects that cost less than £5000. However if there is an element of your project that is under £5000, you could apply for just this part.

8. What can I apply for?

You can apply for items such as equipment, resources, trips, additional items of kit, specialist tuition or sessions.

(Please note that we will not inform you that you have been successful until 1st December 2018 so any items/trips/projects applied for cannot be purchased/take place or start before this date)

9. What can't I apply for?

We are unable to fund illegal or items that are illicit such as alcohol and cigarettes. In addition we will not fund activities that promote religious or political beliefs. Please demonstrate within the application the benefit that your request will have upon the organisation and young people.

10. Will I receive the full amount I have requested?

The Jack Petchey Foundation wants to fund as many applications as possible. However on occasions we are unable to fund the full amount requested. (Please see question 6 above)

11. How do I apply?

Please click on the link below which will direct you to the online application.

<https://petchey-applications.co.uk/small/init.pl>

12. What information do I need to provide?

Please answer all questions on the application form. Each application is scored, therefore it is essential that you provide as much information and detail as possible for every question, as this will help us assess your application.

13. When will I hear if I have been successful?

We aim to inform you within 8 weeks of the closing date, therefore the week commencing 1st December 2018.

14. Why might my application be rejected?

The most common reason for rejecting applications is due to applicants not meeting the full eligibility criteria, or a lack of information or detail within the application, and therefore we are unable to assess the benefit that the project has upon the organisation and young people.

15. Are there any examples of previous applications or projects?

Please visit the following webpage for some examples of previously funded Small Grants.

<http://www.jackpetcheyfoundation.org.uk/small-grants>

16. If I am successful, when will I be paid?

Once the grant acceptance letter has been returned all payments will be made by either BACS or Cheque (whichever method the organisation has signed up to).