

Jack Petchey Foundation

Inspire • Motivate • Achieve



Charity Number 1076886

The Jack Petchey Foundation Report & Accounts for the Year ended 31st December 2015

REPORT & ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2015

Registered

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Website: www.jackpetcheyfoundation.org.uk

Charity Number: 1076886

Founder Patron: Sir Jack Petchey CBE

Patron: Dame Helen Mirren DBE

Vice Patrons: Tim Campbell MBE

Trustee: Jack Petchey Foundation Company
(registered number 06236333)

Senior Staff:**UK**

Trudy Kilcullen	Chief Executive Officer
Philip Allinson	Head of Events
Gemma Dunbar	Head of Projects Grants
Hannah Cilia	Head of Grants Team
Sandeep Shah	Head of Communications & PR (Appointed 14/9/15)

PORTUGAL

Helen Fennell Manager JPF Portugal (Office closed June 2015)

Auditors: BDO LLP
2nd Floor, 2 City Place
Beehive Ring Road
Gatwick
West Sussex, RH6 0PA

Bankers: HSBC
7B, The Water Gardens
South Gate
Harlow
Essex, CM20 1AB

REPORT & ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2015

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TRUSTEE REPORT

WHO IS SIR JACK PETCHEY?

Sir Jack Petchey was born in 1925 and brought up in the East End of London with few luxuries. At 13, he left school to work as an office boy for twelve shillings and six pence (62.5p) a week.

During the war he joined the Fleet Air Arm and after the war set up his own car hire business, which developed into car sales. By 1959 he was selling nearly 20 cars a week and had 40 hire cars on the road.

By 1969 Sir Jack had branched out into property development and through this became a leading entrepreneur and one of the most successful businessmen in Britain. In 1999 he set up the Jack Petchey Foundation and in 2015 he was knighted for his services to charity.

A biography of his life has been written entitled “50/50 Man” – available from the Foundation.



Sir Jack Petchey CBE

PRIMARY OBJECTIVE OF THE JACK PETCHEY FOUNDATION

The Jack Petchey Foundation (‘The Foundation’) aims to support young people aged 11-25 particularly across London and Essex but also in other locations across Britain and throughout the world to achieve their potential and contribute to society.

The Foundation funds and supports youth programmes through schools and youth organisations in the statutory and voluntary sector.

The Jack Petchey Foundation is governed by a trust declaration dated 18th March 1999 (amended 27th July 1999).

Since its formation in 1999, over £100 million has been distributed through grants.

VISION, MISSION AND VALUES OF THE JACK PETCHEY FOUNDATION

Our Vision: is of a world where young people have high aspirations; the opportunity to develop their potential; the chance to be architects of their own future; to play a full part in society and to be valued and recognised for the positive things they achieve.

Our Mission: is to enable young people to achieve their potential by inspiring, investing in, developing and promoting activities that increase their personal, social, emotional and physical development.

Our Values: The Jack Petchey Foundation draws on the ideology, vision and values of its Patron Sir Jack Petchey CBE who epitomises the saying: *“If you think you can, you can!”*

We seek to:

- **inspire** and raise the **aspirations** of young people
- affirm, reward and **celebrate achievement**
- **value young people** and those who work with them, **advocating their views** and putting **young peoples' voice** at the centre of our work
- develop young peoples' **confidence**, **motivating** them to take on new **challenges** and to **believe in themselves**
- be **positive** and promote a **positive** perspective on life
- be **inclusive**, working at **grass roots** and building **communities**
- promote a culture of '**giving something back**'
- strive for **excellence** in our work

Strategic Aims: In order to achieve our mission we:

- **Invest:** in youth organisations and programmes that represent value for money and create inclusive and positive opportunities for young people to engage, excel and achieve.
- **Instigate:** new, innovative and high profile programmes that fill gaps in current education or youth work practice and that give young people the opportunity to develop new skills and experiences.
- **Influence:** a change in the way that society sees, values and treats young people. We highlight the positive things that young people achieve and challenge the often negative portrayal of youth in our society, through public celebrations and promotion in the media. Ultimately we influence change by enabling young people to "be the change they want to see in the world".

PUBLIC BENEFIT

The Directors of Jack Petchey Foundation Company have referred to the guidance in the Charity Commission's general guidance on Public Benefit when reviewing aims and objectives and in planning future activities. The Grant Making policies of the Foundation comply with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit. The Directors consider how planned activities will contribute to the aims and objectives they have set to further the Foundation's charitable purposes for the public benefit.

AREA OF OPERATION

The Jack Petchey Foundation operates in the UK, primarily across all London Boroughs and Essex districts.

Very occasionally grants are made to groups operating overseas, particularly to Portugal to continue to support work undertaken by the Portuguese branch of the Jack Petchey Foundation (prior to its closure in June 2015).

CHARITABLE ACTIVITIES

In 2015 the principal charitable activity of the Jack Petchey Foundation was to support young people through various grant programmes as follows:

TOTAL GRANTS

In 2015 JPF received 4,176 requests for funding and was able to support 3,572 of these to a total value awarded during the year of £5,841,223.

The total value of grants awarded since the Foundation was formally established in September 1999 was over £100 million by the end of 2015.

Grants are awarded through the following programmes:

ACHIEVEMENT AWARD GRANTS 2015:

The Achievement Award scheme enables youth organisations to recognise and reward the outstanding achievement of their members. Each recipient of an Achievement Award can decide how their £200 Achievement Grant is invested in their organisation. There were 2,026 Achievement Award schemes operating in 2015. 83 new youth organisations/school joined the programme.

Circa 11,547 Achievement Awards were given during the year.

Achievement Award Case Study:

Emmanuel is totally blind and has been working really hard over the last year on developing his independence and mobility skills using his white cane. Emmanuel learnt to make his way from school to Southfields tube station, get on the tube and get off at Wimbledon Park, all independently. This is a remarkable achievement for a young man who has been blind since birth. His school recognised this achievement by nominating him for a Jack Petchey Achievement Award.

Emmanuel chose to buy a selection of tactile games including scrabble, dominos, audio balls and a fishing game for the whole school to use.

The total value of Achievement Awards granted during the year was **£2,309,450**.

ACHIEVEMENT AWARD CELEBRATION EVENTS:

A key element of the Achievement Award scheme is being recognised and celebrated in front of the local community including peers, parents, local dignitaries and VIP guests. In order to achieve this in 2015 we held 70 Achievement Award celebration events in prestigious venues throughout London and Essex. These include The Purcell Room at the Southbank Centre, The Rose Theatre in Kingston upon Thames and the Mercury Theatre Colchester.

A total of 4379 Achievement Award winners and 626 Leader Award winners attended the events along with 16,367 guests.

1678 young people showcased their talent by performing live at our events.

188 VIP guests including local Mayors, Senior Police Officers, Members of Parliament, Council Leaders, Directors of Children's Services and Queens Representative Deputy Lieutenants attended in support of the young people from their boroughs.

In addition to these Achievement Awards celebrations, the JPF Events Team managed and delivered the Jack Petchey Speak Out Challenge Grand Final at the Piccadilly Theatre, the 15th Anniversary Sky Dive, the Crystal Awards at London City Hall and our 15th Anniversary celebration event "Ignite" at the Theatre Royal Drury Lane. "Ignite" offered a wonderful opportunity to celebrate the work of the JPF with all our major programmes involved and over 350 young people performing throughout the evening!



ACHIEVEMENT AWARD WINNERS CELEBRATE WITH THE DEPUTY MAYOR OF ISLINGTON

LEADER AWARDS 2015:

The Leader Award programme, attached to the Achievement Award Scheme, is for teachers and youth leaders. Young People nominate those leaders and teachers who show outstanding leadership skills. In 2015 784 leadership awards were approved.

Leader Award Case Study:

Ilford County High School nominated **Miss Bansal** for their Leader Award because she had organised a “Great International Birdwatch Project”. The project engaged students from five different countries.

To manage the project effectively, she held meetings with all science staff to get everyone on board and ensure that all students in Years 7 & 8 were participating in the projects.

She produced lesson plans and PowerPoints and peer assessed worksheets for each project to support staff across all five countries. This really enthused the students and encouraged them to produce their best work.

In addition she supported students in running assembly on International Work to educate the wider student body on the importance of such projects. Miss Bansal has shown excellent leadership qualities not only in engaging students in five countries across the world but also in engaging the staff. She has extended this project across different departments, for example, herbs grown in the most recent project are being used by students in Food Studies and Catering. A worthy winner of the Jack Petchey Leader Award.

SMALL GRANTS FOR LEADERS 2015:

Our small grants programme is open to all groups operating the Achievement Award programme effectively. Each Leader Award winner can submit an application for a SMALL GRANT to the value of £750. In 2015, 672 applications were received and 596 approved to the value of £399,610.

Small Grant 2015 Case Study:

With their Small Grant, the Friendship Society organised a DinoSnore sleep over night in the Natural History Museum for 18 young people to celebrate the end of an ecology project.

All the young people attending had contributed 20 hours of their time to run a volunteering project setting up a wild life habitat within the courtyard of the organisation.

The young people were able to access the Cocoon Experience and the Darwin Centre and see science in action, before falling asleep under the stars in the Dinosaur room!



EDUCATIONAL GRANTS 2015:

Our Educational Visit grants support schools and youth organisations with the costs of undertaking an Educational Visit. There were 130 applications received in 2015 and 92 of these approved at a cost of £22,962. These grants enabled young people to participate in visiting museums, theatres, science shows and more.

Educational Visit Case Study:

WestCombe Park RFU wanted to raise the aspirations of their young members so they applied for an educational grant towards the cost of taking 46 young people for a tour of Twickenham Stadium and a visit to the museum on site.

Twickenham is an awe-inspiring venue and is the largest stadium in the world devoted solely to the sport of rugby union. Many of the young people from Westcombe Park had only seen the stadium on the television!

The tour included a visit to the England changing rooms, the players' tunnel where they walked in the footsteps of their heroes and then they even had a minute to sit in the Royal Box! The young people learned about the history of the stadium and how it is currently managed. The groundskeepers showed how they keep the grass looking beautiful.

The tour concluded with a trip to the world rugby museum where the young people learned about the origins and history of the sport they love so much. The visit inspired the players to raise their game!



Trip to the Rugby Museum

INDIVIDUAL GRANTS FOR VOLUNTEERING 2015:

Our Individual Grants for Volunteering programme supports young people up to the age of 25, who wish to volunteer to help others. There were 808 applications received and 612 grants awarded totaling £147,730.

These grants enabled 612 young people to undertake voluntary work both in the UK and abroad.

Case study: Vanessa Thomas reports on her 10 week volunteering trip to Uganda-

"I was working with six Ugandan entrepreneurs, all who had existing businesses ranging from a veterinary drug shop to a general merchandise shop, and even a welder.

I delivered two sessions and following the group sessions, I worked with entrepreneurs on a 1:1 basis over 7 weeks, helping them to innovate their business, test prototypes, and record finances effectively.

Following the business training, the entrepreneurs pitched to a pitching panel, using pitching documents made by the volunteers. If their presentations and pitching documents were successful they could attain an interest free loan of up to 1.5 million Ugandan shillings.

Four out of my six entrepreneurs attained funding, however, all six appreciated the knowledge they had gained, and I certainly learnt an incredible amount from them!"

Following this experience Vanessa spotted a vacancy at the Jack Petchey Foundation and is now one of our Grants Officers!



THE 2015 JACK PETCHEY CRYSTAL AWARDS:

This was a 'one off' grant programme to enable youth clubs and groups who had operated the Jack Petchey Achievement Awards to high standards over a number of years, to join in with our 15th Anniversary celebrations. 150 groups were awarded £1,500 each.

Wellgate Community Farm was one of the beneficiaries of the scheme and they involved all their young people in deciding how to spend their grant! They purchased a much needed Horse and Cart which is now used for rides at the farm! In addition it provides the opportunity for young people to learn about animal and equipment care. This is especially important for all the young people who are completing voluntary work at the farm.

SPECIAL 15TH ANNIVERSARY GRANTS PROGRAMME:

In celebration of 15 years of the Jack Petchey Foundation, we launched a special 'open grants programme'. Seventeen outstanding and unique projects took a share of the £225,000 budget allocated. This meant an additional investment of just under a quarter of a million distributed to worthwhile causes!

For the first time the Jack Petchey Foundation involved a panel of young people in the assessment process adding a new dimension to our work. Their comments were insightful and we will be seeking to engage more young people in decision making in the future.

The grants awarded are detailed below. Case studies are available on the Jack Petchey Foundation website.

Organisation	Project description	Grant Amount
Acts 29	Year long community arts programme providing music training and performance opportunities for 820 young people.	£15,000
Archway Project	Motorbike/competition trips for NEET young people to inspire & up skill.	£4,000
Art Against Knives	Community based music project for 30 at Risk / NEET young people. Weekly sessions, composing an album supported by mentoring.	£14,560
Chelmsford Mencap	Cultural workshops and taster sessions for 40 young people with learning disabilities.	£6,532
Clearvision	Producing over 200 Braille books specially designed for joint learning between sighted and non sighted young people.	£15,040
Croydon Drop In	Training 36 young people with the skills to progress with roles in community sports and youth support.	£15,000
Exposure	6 month training for 15 young people with learning disabilities, equipping with skills to communicate effectively through multi media.	£14,950
Flash Musicals	Redevelopment of disused land at the back of the youth club. The new area has camping space, vegetable patch, outdoor gym & sensory areas.	£12,600
Kids Inspire	A therapeutic film making opportunity for 24 young people who have suffered a trauma.	£14,760
Leaders in Community	Social enterprise project for 20 young women to design and produce and market products for sale. Includes business mentoring.	£14,637
St Francis Hospice Development Trust	Support in setting up a young adult 'end of life' support group.	£10,310
St Christopher's Hospice	Specialist trips & residential opportunities for young adults with life limiting illness.	£6,000
Stepney City Farm	Structured volunteering opportunities for 60 young people.	£14,991

The Kid's Cookery School	Pop up' mobile cooking unit to visit 5 community centres, providing a 3 week cookery course to 32 young people.	£13,100
The Sulgrave Youth Club	15 week project for 12 young people to learn about food banks and set up a social action project	£9,385
The Trinity Centre	Residential activities for young migrants / asylum seekers.	£7,500
World Heart Beat Music Academy	Build a recording studio/ radio station to benefit 60 aspiring young musicians.	£14,996
Young Lewisham Project	A furniture restoration project for 20 young people in need to make and sell their products.	£14,650

MAJOR PROJECT GRANTS 2015:

During 2015 the Foundation supported many programmes in London and Essex and administered grants from £200 to £588,978. A breakdown of the larger grants made is below:

EXAMPLES OF PROJECT GRANTS AWARDED IN 2015

Organisation	Project	Awarded
Speakers Trust	Jack Petchey's Speak Out Challenge	£588,978
Royal Academy of Dance	Step Into Dance	£549,000
Table Tennis England	Jack Petchey London Schools Table Tennis Championships	£171,048
The Petchey Academy	Project grants and Achievement Award scheme	£157,375
Media Trust	Jack Petchey Vlog Challenge	£142,043
Young Enterprise London	Employability Masterclass	£141,170
School Planners	School planners	£101,743
Panathlon	Panathlon Disability Olympics	£89,786
Jack Petchey - Glee Club Challenge	Glee Club Challenge	£89,000
First Give	First Give Pilot Scheme 2015-16	£85,879
London Youth	Supporting young people through sport	£50,000
Anthony Nolan	R&Be	£51,712
Children and the Arts	Start Programme Extension	£48,500
Essex Boys and Girls Clubs	Sports development	£41,680
Institute of Engineering and Technology	Faraday Challenge Pilot	£37,290
Scouts - Greater London North East County	Achievement Award, Small Grants. Coordinator and discretionary grant	£35,141
Scouts - Greater London South West (GLSW)	Achievement Award, Small Grants. Coordinator grant	£33,219
Sea Cadets - London Area	Achievement Award, Small Grants	£33,470
Air Cadets - London Wing	Achievement Award, Small Grants and discretionary grant	£31,154
Metropolitan Police Volunteer Police Cadets	Achievement Award	£33,955
East London University Technical College	Development Grant	£32,612
Prime Skills - Portugal	Educational Programmes	£30,000
XLP	Community Bus Year /Achievement Award	£29,200

	grants	
JPF Achiever Network	Achiever Network	£32,000
City YMCA	YMCA hostel rebuild project	£25,800
Fight for Peace	Project Grant, Achievement Award, Small Grants. and Crystal Award	£23,945
Scouts - Greater London North	Achievement Award & Coordinator grant	£23,850
Army Cadet Force	Achievement Award grant	£22,200

Panathlon Challenge is an example of one of the Major Programmes supported in 2015.

The Jack Petchey Foundation has supported Panathlon Challenge since 2004 during which time it has become the biggest provider of sporting opportunity for young people with disabilities. It provides training, leadership support and a competition network.

Young people relish the opportunity to take part and for many their involvement has been transformational with participation in sport opening up a new life for them as they gain confidence and learn new skills.



Over 2,000 young disabled people in London and Essex participated in the Panathlon Challenge during 2015, with a further 500 Young Leaders being trained and deployed. This generated over 30,000 active hours of sport for young people with disabilities. The finals were held in the Copper Box at Queen Elizabeth Olympic Park in June 2015

PLANS FOR THE YEAR 2016

The Jack Petchey Foundation (JPF) has grown rapidly since it was established in 1999 with over £100 million having been distributed for youth work in London and Essex.

During 2015 we concluded our 15th Anniversary celebrations and also marked our 150,000th Achievement Award and over £100,000,000 being invested in young people.

The Jack Petchey Foundation Company Directors took the opportunity to review all that had been achieved in our first fifteen years and begin to plan its strategy through to 2020.

The budget for 2016 has been increased to £8.5 million and an outline growth plan has been agreed to increase our grant giving to £9 million pounds in 2017.

All programmes have been reviewed and some new pilot programmes have been developed. Additionally the Jack Petchey Foundation is seeking to explore new areas of development to increase participation in music programmes and to promote positive thinking in young people.

The main focus of the work in 2016 will include:

1. Expansion of the successful **Jack Petchey Achievement Award Scheme**. In addition the value of each award will be increased to £250 (from £200). The aim is to encourage all state secondary schools to participate and increase the number of youth charities involved across London/Essex.
2. The Foundation will build on the work of **Jack Petchey's SpeakOut Challenge**, with a view to developing its reach in the future. Now in its 10th year we will be looking at ways to engage new age groups and build on the impact of the programme.
3. The Foundation will continue to support the **Step into Dance** programme with the Royal Academy of Dance. This programme will be offered in 200 secondary schools in London.
4. The Foundation will continue its partnership with **Panathlon Challenge** to ensure that young people with disabilities can participate in competitive sports.
5. The successful **Jack Petchey Schools Table Tennis Championship** run in partnership with Table Tennis England will continue to be expanded to parts of Essex and some pilot work is to be undertaken in youth clubs in London.
6. The **Jack Petchey Glee Club Challenge** will be expanded to include more groups across London and Essex.
7. The Foundation plans to further extend the **Small Grants** fund linked to the Achievement Award programme increasing the budget by £100k. There will be two rounds of bids for small grants focused on groups operating the Achievement Award Scheme. Grants will be maintained at up to £750.
8. The Foundation will continue to extend the **Individual Grants for Volunteering** programme. These grants directly support young people who want to undertake voluntary work in the community. The budget for grants is increased to £160,000
9. The partnership with the **Media Trust** will be developed to review and build on the Vlogstar Challenge.

10. The **Jack Petchey Achiever Network** will be developed further to continue to develop the leadership of young people and to ensure that young people's voices are at the centre of the work of the Foundation.
 11. The Interview and CV programme delivered in partnership with **Young Enterprise** will be reviewed with a view to extending the reach to more young people.
 12. The successful pilot "Maths Challenge" delivered in partnership with the Mayors Fund for London will be extended further to engage more schools.
 13. A new partnership with the IET to deliver a London/ Essex Faraday Challenge programme will be reviewed with a view to extending and developing more Science, Technology, Engineering and Maths programmes in the future.
 14. The pilot 'First Give' programme which aims to educate and engage young people in charities will be reviewed with a view to extending its reach.
 15. A review of the impact of our special 15th Anniversary Open Grants programme may lead to further 'one off' grant programmes in 2016 and beyond.
 16. Commitment will be made to one major capital grant in order to establish the first London based Onside Youth Zone. The Youth Zones are built on a very successful model of youth work initiated in the north west of England engaging around 3000 young people each week.
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The Jack Petchey 15th Anniversary Sky Dive
enabled 15 young people to fundraise almost £5,000 for their chosen charities

TRUSTEE & MANAGEMENT

1. The Trustee of the charity is 'Jack Petchey Foundation Company'. The Directors of Jack Petchey Foundation Company are:

Ron Mills
Ray Rantell
Barbara Staines
Sonia Sinclair
Matt Rantell (appointed May 2015)

Directors stand for re-election every 3 years.

2. Jack Petchey Foundation Company regularly reviews the skills/experience of Board members with a view to ensuring good governance. The Foundation is not seeking to appoint any further Directors at this time.
3. Directors receive an induction and on-going training on an ad-hoc basis as necessary.
4. Grant applications are considered monthly at the management meetings and/or quarterly full Board meetings.
5. The Foundation is managed on a day to day basis by the Chief Executive Officer, Trudy Kilcullen
6. The JPF Remuneration policy is determined by Chairman, with input from JPF Directors. Pay and remuneration levels are set based on a benchmarking with other similar Charitable Trusts and Foundations. A review of pay and bonuses is undertaken annually with reference to voluntary sector salary surveys to ensure parity with market rates.

FINANCIAL REVIEW

The Directors of Jack Petchey Foundation Company considered the results for the year to be satisfactory.

The Directors have only made commitments to grants which can be fulfilled and they have not over-burdened the charity. The Directors have written assurance from the Directors of Incorporated Holdings Limited and its subsidiaries, the main funder of the Jack Petchey Foundation that sufficient funds will be available to the charity to meet its commitments as they fall due, with continued funding until at least 31 December 2017.

POLICIES

GRANT MAKING POLICY:

The Foundation invites applications for the various open grant programmes by publicising its activities on the website. Grant applications are rigorously assessed by the Grants Officers, then considered in detail and approved or rejected by the Jack Petchey Foundation Company Board of Directors.

Where a grant application is from an organisation in which a JPF team member or JPF Director holds a position, this interest is declared at the outset. All grant assessments and recommendations are managed by a JPF team member independent of that organisation. In JPF Board meetings the individual Director does not vote. Grants awarded to such related parties are disclosed in the notes to the accounts.

RESERVES POLICY:

The Jack Petchey Foundation exists as a Grant Making Trust. The Foundation is funded by income from Incorporated Holding Limited (IHL) and its subsidiary companies. The vision is for this to be a lasting arrangement and the specific detail of donations to the charity from IHL is agreed 2 years in advance.

The Jack Petchey Foundation Company Board of Directors does not commit the charity beyond the levels of funding promised by Incorporated Holdings Limited and its subsidiary companies.

An annual budget is prepared and approved by the JPF board detailing the quantum of expenditure for the year. This is approved by the JPF Company Directors and confirmed by the Directors of IHL.

Grants agreed are usually for one year only and paid in advance of work delivered.

Monthly meetings are held between the CEO of JPF and the Finance Director of the subsidiaries of IHL, to determine the monthly cash flow requirements of JPF for the following 12 months. The cash flow requirements are reflected in the IHL group cash flow - to ensure that this funding is available 1 year ahead.

JPF operates an accruals based accounting system and in exceptional situations where there is a commitment for longer than 1 year, this is projected into JPF/IHL funding requirements.

In the unlikely event that the Jack Petchey Foundation is to cease its activities, sufficient notice will be given for an orderly wind down of activities with due notice to all staff and current/potential beneficiaries.

This policy is reviewed by the Board on an annual basis and in the light of any changes identified on the JPF Risk Register which is reviewed at every Board Meeting.

RISK REVIEW:

The Jack Petchey Foundation Company Board of Directors have assessed the major strategic business and operational risks to which the charity is exposed and confirm that the necessary systems are in place to manage these risks.

A Risk Register has been drawn up which addresses the key operational, governance, financial, compliance and reputational risks to which the charity is exposed. This is updated and circulated in advance of each quarterly Board meeting and review of the Risk Register is a standing item on the Board Agenda.

The JPF Company Board have determined that the two overriding risks are:

- Reduction of income (with the implication being that grant making will have to be reduced).
- Risk to reputation - through failure to meet professional standards in delivery of our work to young people or failure to comply with the legal / ethical frameworks surrounding charity registration – (with the implication that the work of the Jack Petchey Foundation would be brought into disrepute).

In terms of **reduction to income**, the controls in place to manage this risk include:

- Measures to ensure that the charity income levels are agreed in writing with IHL at least two years in advance.
- Collaboration with IHL and the Petchey Business group regarding the vision and expansion plans for the charity.
- Grant programmes and commitments agreed on an annual basis.
- Only grants which can be fulfilled have been promised to recipient.
- Financial controls and checks to ensure that the charity has not overburdened itself and no overspends are permitted.

In terms of **risk to reputation**, the controls in place to manage this risk include:

- Governance systems in place to manage potential/actual conflicts of interest.
- Clear grant making criteria and policies.
- Systems in place to ensure good due diligence and anti-fraud measures for potential grantees.
- Operational policies and systems are in place, covering issues such as data protection, safeguarding children, internal audit.
- Policies and procedures in place to cover whistleblowing, complaints etc.
- Any issues arising are reported back to the JPF Board.

The Jack Petchey Foundation Company Board of Directors holds all matters of risk under regular review in the light of any changes in the external environment.

STATEMENT OF TRUSTEE RESPONSIBILITIES

The Trustee, Jack Petchey Foundation Company, is responsible for preparing the Trustee's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. The Trustee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustee is responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

AUDITORS

In 2014 the Trustee company re-appointed BDO LLP as their Auditors. BDO LLP have signified their willingness to continue in office and a resolution proposing their re-appointment will be put to the forthcoming Annual General Meeting.

The financial statements have been prepared in accordance with current statutory requirements, the charity's trust deed and the Statement of Recommended Practice-Accounting and Reporting by Charities SORP (FRS102).

On behalf of the Trustee

Director of Jack Petchey Foundation Company

Date

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2015

		Unrestricted funds 2015	Unrestricted funds 2014
	Notes	£	£
Incoming resources:			
Donations		7,155,239	7,034,444
Total incoming resources		7,155,239	7,034,444
Resources expended:			
Grants payable for youth activity	2	5,841,223	5,852,923
Other charitable activity	2	1,103,490	1,068,195
Total resources expended		6,944,713	6,921,118
Net incoming resources		210,526	113,326
Total funds brought forward		160,400	47,074
Total funds carried forward		370,926	160,400

The Statement of Financial Activities includes all gains and losses recognised in the year.

BALANCE SHEET AS AT 31ST DECEMBER 2015

		2015		2014	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	5		4,579		3,915
Current assets					
Debtors	6	35,523		72,608	
Cash at bank and in hand		<u>1,494,105</u>		<u>1,447,967</u>	
		1,529,628		1,520,575	
Creditors: amounts falling due within one year	7	<u>(1,163,281)</u>		<u>(1,364,090)</u>	
Net current assets			366,347		156,485
Net assets			<u>370,926</u>		<u>160,400</u>
Income funds					
Unrestricted funds			<u>370,926</u>		<u>160,400</u>

The accounts were approved and authorised for issue on

And signed on behalf of the board by

R.C. Mills
Director of Jack Petchey Foundation Company

CASH FLOW STATEMENT FOR YEAR ENDED 31ST DECEMBER 2015

	2015 £	2014 £
Net cash flow from operating activities	49,696	590,651
Cash flows from investing activities		
Bank interest received	10	3
Payment for tangible fixed assets	<u>(3,568)</u>	<u>(2,909)</u>
	(3,558)	(2,906)
Increase in cash	<u>46,138</u>	<u>587,745</u>

Notes to the Cash Flow Statement

Reconciliation of Net Incoming Resources To Net Cash Inflow from operating activities

	2015 £	2014 £
Net incoming resources	210,526	113,326
Non operating cash flows eliminated:		
- interest received	(10)	(3)
Depreciation	2,904	2,677
(Increase)/Decrease in debtors	37,085	(26,400)
Increase/(Decrease) in creditors	<u>(200,809)</u>	<u>501,051</u>
Net cash inflow from operating activities	<u>49,696</u>	<u>590,651</u>

Analysis of change in net cash resources

	At 1st January 2015 £	Cash flow £	At 31 December 2015 £
Cash at bank and in hand	<u>1,447,967</u>	<u>46,138</u>	<u>1,494,105</u>

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

1.1 a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The transition date to FRS 102 is 1/1/14, and the last year end date reporting under previous UK GAAP was year end 31/12/14.

Jack Petchey Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustee has considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No restatements were required.

1.2 INCOMING RESOURCES

Voluntary income is included in incoming resources when the charity is considered to have entitlement to the assets, it is certain that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

1.3 GIFTS IN KIND

Gifts in Kind comprise office facilities provided to the charity at no cost. They have been valued as a best estimate by the provider.

1.4 RESOURCES EXPENDED

Grants payable are payments made to third parties in furtherance of the charity's objectives. Single or multi-year grants are recognised as resources expended when a grant commitment is made without condition or when the condition will not in practice allow the charity to avoid the liability.

Other charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity. They include audit fees and 20% of the Foundation Chief Operations Officer salary.

Irrecoverable VAT is included in the cost of those items to which it relates.

1.5 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Computer equipment	25% straight line basis
Fixtures and Fittings	10% straight line basis

NOTES TO THE FINANCIAL STATEMENT FOR YEAR ENDED 31ST DECEMBER 2015

1.6 FOREIGN CURRENCY TRANSLATION

Transactions denominated in foreign currencies are translated at the date of the transaction.

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. All differences are included in net outgoing resources.

1.7 FUND ACCOUNTING

All funds held are unrestricted general funds which can be used in accordance with the charitable objects at the discretion of the Trustee.

1.8 GOING CONCERN

The financial statements have been prepared on a going concern basis. The Directors of the charity's Trustee, Jack Petchey Foundation Company, consider that the charity will be able to continue operating for the foreseeable future on the basis that the company which is the charity's key source of funding has agreed to provide continued funding for at least the next two financial years.

1. Breakdown of expenditure

	Total 2015 £	Total 2014 £
Total grants payable to institutions	5,841,223	5,852,923
Support costs allocated to grant making activity		
- Governance costs	19,100	19,577
- Staff costs	334,773	279,372
- Other	135,152	170,078
Support costs allocated to other charitable activities:		
- Governance costs	11,937	12,235
- Presentation events	308,825	306,030
- Staff costs	209,233	174,605
- Other	84,470	106,298
TOTAL	6,944,713	6,921,118

Support costs have been allocated on the basis of headcount split 8/5 (8 FTE staff on grant management/ 5 FTE staff on other charitable activities).

A breakdown of the major grants with a total value in excess of £20k is on page 10. These grants have a total value of £2,731,750.

NOTES TO THE FINANCIAL STATEMENT FOR YEAR ENDED 31ST DECEMBER 2015

Grants payable include £1,101,394 (2014: £1,312,854) for grants agreed prior to the year-end but to be paid in 2016. Additional analysis and explanation of the grants made in the year is included within the Trustees' Report. There are no grants committed to which do not represent a constructive obligation at the year-end.

The Trustee has received commitments from Incorporated Holdings Limited that donations will be received by the charity to meet grant obligations both accrued and committed. These future commitments have not yet been recognised as incoming resources because the charity are not entitled to the funds until future accounting periods.

3. Directors of the Trustee Company

None of the Directors of the Trustee Company (or any persons connected with them) received any remuneration during the current or previous year. Two Directors of the Trustee Company were reimbursed a total of £1,116 for travel/office expenses (2014: £1,750).

4. Employees

	Total 2015	Total 2014
	£	£
Governance Costs	21,437	20,612
Charitable Activities	508,611	453,978
	<u>530,048</u>	<u>474,590</u>
Analysed as:		
Wages and salaries	481,199	429,384
Social security costs	48,849	45,206
	<u>530,048</u>	<u>474,590</u>

At the year end there were 13 full time equivalent employees (2014: 13), all of whom are involved in the activities of the charity.

There were on average 14 (2014: 13) employees throughout the year.

The key management personnel of the charity (excluding directors of the corporate Trustee) comprise the Chief Executive Officer only. The Chief Executive Officer directs the work of the charity, her total remuneration during the year was £90,204. She spends approximately 80% of her time supporting the charity's activities and 20% of her time on governance matters.

NOTES TO THE FINANCIAL STATEMENT FOR YEAR ENDED 31ST DECEMBER 2015

5. Tangible fixed assets

	Fixtures & Fittings £	Computer Equipment £	Total £
Cost			
At 1 January 2015	9,386	25,737	35,123
Additions	-	3,568	3,568
As at 31 December 2015	9,386	29,305	38,691
Depreciation			
At 1 January 2015	8,280	22,928	31,208
Charge for the year	588	2,316	2,904
As at 31 December 2015	8,868	25,244	34,112
Net book value			
As at 31 December 2015	518	4,061	4,579
As at 31 December 2014	1,106	2,809	3,915

6. Debtors

	Total 2015 £	Total 2014 £
Other debtors	35,523	72,608
	35,523	72,608

7. Creditors: amounts falling due within one year

	Total 2015 £	Total 2014 £
Taxes and social security costs	18,488	16,492
Grants payable	1,101,394	1,312,854
Accruals and deferred income	43,399	34,744
	1,163,281	1,364,090

8. Related Party Transactions

During the year there were grants payable to The Petchey Academy of £158,207 (2014: £134,735) with £74,236 (2014: £50,194) outstanding as a creditor at the year end. The charity is related to The Petchey Academy by virtue of shared trustees / senior management. Sonia Sinclair is a Director of JPF Company and an employee of The Petchey Academy. Trudy Kilcullen is an employee of Jack Petchey Foundation and a Governor/Director of The Petchey Academy. The individuals concerned were not involved in the decision to make a grant.

NOTES TO THE FINANCIAL STATEMENT FOR YEAR ENDED 31ST DECEMBER 2015

A grant of £89,786 was payable to Panathlon Foundation and a grant of £15,000 to Croydon Drop In with £5,000 (2014: Nil) outstanding as a creditor at the year end. Jack Petchey Foundation is related to these charities by virtue of a member of the JPF senior team being one of the charity's trustees in both cases. The individuals concerned were not involved in the decision to make a grant.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF THE JACK PETCHEY FOUNDATION

We have audited the financial statements of The Jack Petchey Foundation for the year ended 31 December 2015 which comprise the Statement of Financial Activities, the Balance Sheet, Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustee, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustee, for our audit work, for this report, or for the opinions we have formed.

RESPECTIVE RESPONSIBILITIES OF TRUSTEE AND AUDITOR

As explained more fully in the Statement of Trustee's Responsibilities, the trustee is responsible for the preparation of financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Financial Reporting Council's (FRC's) Ethical Standards for Auditors.

SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS

A description of the scope of an audit of financial statements is provided on the FRC's website at www.frc.org.uk/auditscopeukprivate

OPINION ON FINANCIAL STATEMENTS

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2015, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustee's Annual Report is inconsistent in any material respect with the financial statements; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF THE JACK PETCHEY FOUNDATION

Signature:

Date:

BDO LLP

Statutory Auditor

Gatwick

United Kingdom

BDO LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).