



Applying to run the Achievement Awards Scheme

How will the information I provide be used and stored?

We will use the information you provide in this application form to process your request to join the Achievement Awards scheme. We will keep the details you supply to us on file indefinitely, unless you request otherwise.

In order to participate in the Jack Petchey Achievement Award scheme, you will be required to provide us with very brief information about the young people who are being nominated to win an Award. This will include their name, age, participating school or club, the reason why they have won the award (we call this their 'citation') and how they have chosen to spend the grant. We will keep these details on our records and will use them to ensure that the scheme is administered appropriately and that award winners meet our eligibility criteria.

We will use the young person's citation when the award winners are presented with their medallion at our Achievement Award events. Citations are read out at our events to recognise publically the achievements of the award winner. Award winners also have their name and school printed in our celebratory programme and displayed on the screen. Their photo is taken both individually and with others from their school/local clubs by our professional photographer. These photos are uploaded to an on-line gallery and can be downloaded following registration via our website. Photos may also be shared with media in order to promote and celebrate young people's achievements. Coordinators will be given an opportunity to inform us in advance of the event of any young person for whom there is no consent or permission for photos to be taken and/or uploaded or used in press and publicity.

We will not contact award winners directly unless they proactively sign up themselves via our website to receive information from us. We will ask some award winners if they are happy to feature as case studies in our promotional material. We will always obtain specific and explicit consent for this from the young person and, if they are under 16, from their parent/carer.

For our full Privacy Policy please see <http://www.jackpetcheyfoundation.org.uk/privacy-policy>

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