

## **Background to the Post of Head of Partnerships**

### **About the Foundation**

The Jack Petchey Foundation is a dynamic Foundation, set up in 1999 by Sir Jack Petchey to inspire and motivate young people and recognise them for their achievements. To date, the Foundation has invested over £133 million in young people across London and Essex. This is an exciting time to join our team, as we seek to implement our strategy to ensure that young people across London and Essex are recognised for their achievements and supported to be the best that they can be.

### **Our Strategic Plan**

Our Strategy for 2019-2021 foresaw growth and expansion of our work and impact, anticipating increased investment youth organisations and programmes. While we retain our ambition to deliver this growth in the long-term, in the immediate future we need to respond to the impact that COVID-19 has had on young people in London and Essex, as well as on the organisations that support them. This requires us to be agile and to work effectively with our partners to ensure we are playing our part in providing opportunities for young people to thrive now and in the future.

### **JPF's Partnership and Internship Programmes**

We have a long-standing commitment to funding and collaborating with partner organisations to develop and deliver programmes for young people. The post-holder will lead the development of the majority of our major partnerships, which include:

- Jack Petchey's Count on us Maths Challenge (with the Mayor's Fund for London)
- The Faraday Challenge (with the Institution of Engineering and Technology)
- Panathlon Challenge
- JPF's Table Tennis Programme (with Table Tennis England)
- JPF's Employability Programmes (partnerships with Young Enterprise, Career Ready and Talk the Talk)
- The Jack Petchey Spark Programme (with BTS Spark)
- Wallball (with Wallball UK)
- The Petchey Academy (of which JPF is the sponsor)
- Jack Petchey's "Speak Out" Challenge (with Speakers Trust)
- Step into Dance (with the Royal Academy of Dance)
- The Vlogstar Challenge (with the Media Trust)
- Our partnership with First Give
- Our funding for London Youth and Essex Boys and Girls Clubs

In addition, the post-holder will lead the development of Jack Petchey's Glee Club Challenge, Jack Petchey's Perfect Pitch and our major project grant with Reach Out.

The role will seek out opportunities to bring our partners together providing support and opportunities for them to learn from each other, develop and share best practice and complementary approaches to their work.

We have a strong commitment to delivering and developing our paid internship programmes, giving young people a flying start in the youth sector. We launched the programme in 2018 with 10 internships, following on from a partnership with the Rank Foundation who have delivered a similar programme for many years. In 2019, we doubled the size of the fund and offered year-long funded internships for 20 young people at 20 youth sector organisations based in London and Essex. The programme aims to support dynamic young individuals in their first step towards being the sector's future leaders. As well as funding salary costs, we offer training bursaries for the interns alongside a structured programme of training and development for each cohort. The post-holder will be responsible for delivering our internship grants as well as for curating and implementing a programme of support and development for the interns, cultivating a relationship between interns and the Jack Petchey Foundation that will endure into the future.

As a member of the JPF Senior Management team, the post holder will contribute to developing and delivering JPF's Strategic Plan and to working closely with colleagues to ensure that we deliver outstanding opportunities for young people across London and Essex and place them at the heart of the work we do.

## **Our Values**

The Jack Petchey Foundation values are central to all that we do. You will embed these values in your day to day work as part of a supportive and dynamic staff team:

- Inspire and raise the aspirations of young people.
- Affirm, reward and celebrate achievement.
- Value young people and those who work with them, advocating their views and putting young peoples' voice at the centre of our work.
- Develop young peoples' confidence, motivating them to take on new challenges and to believe in themselves.
- Be positive and promote a positive perspective on life.
- Be inclusive, working at grass roots and building communities.
- Promote a culture of 'giving something back'.
- Strive for excellence in our work.

## **The staff**

You will be joining a foundation made up of the following teams: Executive Team, Grants Team, Events Team and PR/Communications team. This role is part of the Senior Management Team alongside the Chief Executive Officer, Operations Director, and Heads of Departments.

An organisational chart is included at the end of this document.

## **About the role**

You will oversee our portfolio of major JPF partner programmes, ensuring that our partnership grants maximise the positive impact of our funding and provide opportunities to celebrate young people's achievements. You will develop and deliver the JPF internship programme which offers grants to youth organisations to employ and support young leaders and you will convene partners in ways that strengthen the youth sector in London and Essex.

You will have responsibility for delivering significant elements of our strategic plan and will work with colleagues to grow and develop new and existing partnerships.

This is an exciting opportunity for a dynamic individual with a commitment to young people, experience of grant making or fundraising and with outstanding communication, project management and delivery skills and a keen eye for detail. We are looking for someone with a strong commitment to the Foundation's values who can work collaboratively to make a significant contribution to the Jack Petchey Foundation and to the lives of young people across London and Essex.

## **Making an application**

Please apply on our application form (available on our website) and ensure that you demonstrate how your skills and experience meet the person specification and reflect JPF values. The details you provide on the application are the only details upon which we will shortlist for the post. Please do not send CVs. Applications should be returned to the Foundation by **9am on Monday 20<sup>th</sup> July 2020**.

We regret that we will only be able to contact applicants who are short-listed for interview.

Initial interviews will be held by Zoom videoconference on **Friday 24<sup>th</sup> July 2020**.

Second interviews will be held on **Wednesday 29<sup>th</sup> July 2020**, ideally in the office if social distancing and travel requirements permit.

**JPF is an Equal Opportunities Employer and we seek to build a team that reflects the diverse communities that we serve.**

